

22 October 1979

FEDERAL WOMEN'S PROGRAM BOARD MEETING

Agenda

13 November 1979

9:30 a.m.

6E60

Temporary Chairman -

STAT

- 1) Election of a New Chairman

Candidates:

STAT

- 2) Old Business

Appointment of a Communications Liaison Officer for the Board. Nancy has been waiting for months on this and it would speed up communications between all parts of the Women's Program. This has been a constant complaint. So let's get going!

Discussion of the EEO Plan.

- 3) New Business

- 4) Report from FWP Manager

The Task Force on Sex Discrimination is ready to be sent forward. The Board had input on this last year.

Management has approved the Working Couples Task Force Report.

***Notes from the Chairman

We have gone forward with the Board's recommendation on a Family Liaison Service. The report was enthusiastically received by (EEO). He will lend the Report his support.

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NFAC has replaced

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We have also advertised for replacements for and .

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FEDERAL WOMEN'S PROGRAM BOARD MEETING
(continued)

I would like to thank everyone on the Board for their help and cooperation while I was Chairman. I would also like to offer special thanks to those members who have recently gone off the Board, [redacted] and [redacted]. I have enjoyed my association with the Board and the Agency and hope I can keep in touch with you and your activities...An extra special thanks to Betty for all her hard work on the FLS.

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[redacted]
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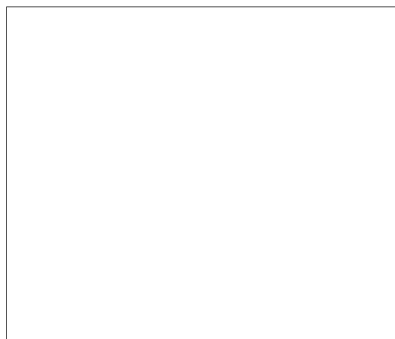
P.S. IT IS VERY IMPORTANT TO ATTEND THE 13 NOVEMBER MEETING AS WE WILL BE ELECTING A NEW CHAIRMAN!!

my room # is 6G29

[redacted]
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Meeting of Federal Women's Program Board
Nov. 13, 1979

Present:



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The meeting was called to order by [redacted] chairing at the request of outgoing chairperson [redacted]

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Announcements

[redacted] announced that [redacted] of DDS&T have been appointed FWP managers for their directorates. DDO has appointed [redacted] on an interim basis, while DDA has not yet made a selection.

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Outgoing members [redacted] were thanked for their contributions to the Board.

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[redacted] distributed the poster "12 Years Later" which compares various aspects of the Agency's female population since the FWP was established.

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[redacted] has received the NAPA recommendations and will make a synopsis of the report for Board members. She suggests we discuss the LWOP "re-employment at same grade" recommendation.

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Election of Chairperson

[redacted] was unanimously elected chairperson for the next term, and took over chair for the duration of the meeting. Under her leadership, she desires the Board to be issue-oriented, with clear cut goals on three or four issues. Topics will be discussed at the next few meetings.

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Board Operational Concerns

It was suggested that the Board should poll its members regarding the meeting time to possibly offset the recent poor attendance.

A new membership list is required. All Directorates are requested to contact Annette re current members.

Outgoing members are requested to hand down all their Board materials to the new members. The suggestion for an established time for membership turnover (i.e., once each year) was made and will be discussed in December.

A suggestion was made that Directorates should appoint alternate members to assure adequate representation at each meeting. This issue will be addressed at the December meeting, with the possible need for a charter revision.

The appointment of a scribe, or the creation of a rotating monthly secretary, will be discussed at the December meeting.

Future Projects For Board Concern

Several areas of possible concentrated interest were discussed. They were:

Maternity Leave - there are presently perceived differences in the various Directorates as to how the HQS Reg. is interpreted.

LWOP - Board position on NAPA recommendation to be presented to mgmt.

Supergrades - Board position on need for more women in these grades. Hire from outside?

FWP Public Relations - Need for communication. Add discussion of women's program to CT orientation. Agency-wide circulation of total picture of FWP and what the duties are of each element.

Helping/Supporting Functions - Need to determine ways of establishing role models, support systems, mentors, etc.